

CONSTITUTION AND BYLAWS IMMANUEL-MIDLAND NURSING ALUMNI ASSOCIATION

We, the graduates of Immanuel Hospital School of Nursing and Midland University School of Nursing, previously Midland Lutheran College, hereby associate ourselves and adopt the following Constitution and Bylaws:

CONSTITUTION

Article I Name

This association shall be known as the Immanuel-Midland Nursing Alumni Association, hereafter referred to as the Alumni Association. The Alumni Association Executive Board shall be hereafter referred to as the Executive Board.

Article II Objectives

1. To foster fellowship, networking, and mentorship opportunities among alumni and current students to enhance professional growth.
2. To promote the professional and educational advancement of nursing in cooperation with all professional nursing organizations.
3. To financially support projects that will enhance the education of nursing students at Midland University.

Article III Amendments

1. Amendments or revisions to this constitution shall be submitted in writing to the Executive Board thirty days prior to annual meeting for presentation to the Alumni Association active membership at the annual meeting.
2. Any proposed amendment or revision shall be available in writing for review by active members at the annual social gathering prior to the annual meeting.
3. This Constitution may be amended or revised at the annual meeting by a two-thirds majority vote of the active members physically present.

Revised: April 2022, April 2026

BYLAWS

Article I Membership

1. Membership in the Alumni Association shall be graduate nurses of Immanuel Hospital School of Nursing and Midland Lutheran College/Midland University School of Nursing.
2. Membership year is April 1 through March 31.
3. Active members are those with current paid annual dues of \$25.00. Active members have voting privileges and may register and remit payment for the annual Alumni Association social gathering. Members must be physically present to vote.
4. Honorary membership shall be conferred upon individuals by recommendation of the Executive Board. These individuals will have rendered outstanding service to Immanuel Hospital School of Nursing or Midland Lutheran College/Midland University School of Nursing. Honorary members may attend the annual social gathering, but do not have voting privileges.

Article II Executive Board

1. The Executive Board shall manage the affairs of the Alumni Association and transact the business of the Alumni Association between annual meetings.
2. The Executive Board shall coordinate the activities of the Alumni Association with Midland University.
3. The Executive Board of the Alumni Association shall consist of seven active members elected at annual meetings and up to two Midland University nursing faculty members, appointed by the Midland University Dean of the College of Health Professions. Faculty members appointed to serve as voting members on the Executive Board must be Midland Lutheran College/Midland University nursing graduates and active members of the Alumni Association.
4. The officers of the Executive Board shall be President, Vice President, Secretary, Treasurer or Secretary/Treasurer. Officers will be elected annually by the Executive Board at the first meeting following the annual meeting.
5. Ex officio members of the Executive Board without voting privileges shall include Midland University Dean of the College of Health Professions, Alumni Relations Manager, and one representative from the Midland University School of Nursing appointed by the Dean of the College of Health Professions. Two nursing students may be selected by the School of Nursing to serve on the Executive Board.
6. The Executive Board shall review the Constitution and Bylaws annually.

Article III Elections

1. Election of active members to the Executive Board for a two year term shall be held at the annual meeting of the Alumni Association.
2. Three active members shall be elected in odd years and four active members in even years to the Executive Board.
3. A majority of votes shall constitute an election.
4. If a member of the Executive Board resigns or is unable to fulfill their term of office and the position is declared vacant, the Executive Board may appoint an active member to fulfill the term until an election is held at the next annual meeting.

Article IV Responsibilities of Executive Board Members

1. The President shall preside at Executive Board meetings held quarterly and the annual membership meeting. Special meetings shall be called by the president or with a written request by ten active members.
2. The Vice-President shall preside at all Executive Board and membership meetings in the absence of the President.
3. The Secretary or Secretary/Treasurer shall be responsible for Executive Board and membership meeting minutes. The minutes draft is to be forwarded to the Executive Board members electronically in a timely manner after each meeting. A synopsis of business conducted at quarterly meetings shall be forwarded to the Alumni Relations Manager for posting on the Midland University Nursing Alumni web page.
4. The Treasurer or Secretary/Treasurer shall be responsible for the treasurer's reports for all Executive Board and membership meetings. For accurate reporting, the Treasurer or Secretary/Treasurer will communicate with Midland University Alumni Relations Manager regarding the Alumni Association's funds held in a Midland University account. Expenses are paid from this account by the Midland University Financial Office at the direction of the Treasurer or Secretary/Treasurer with Executive Board approval.
5. An active member(s) of the Alumni Association may be appointed by the president as an advisor to an officer(s) and/or Executive Board for one year. The advisor(s) serves at the direction of the president. At the invitation of the president, the advisor(s) may attend Executive Board meeting(s) without voting privileges.
6. Each officer, upon expiration of their term, shall deliver to their successor all papers and supplies of the office.

7. The Midland University Alumni Relations Manager shall keep a file of all graduates and their current addresses.

Article V Annual Meeting

1. The annual meeting for active members shall be conducted in conjunction with the annual social gathering. Members shall be notified of the date with correspondence from the Midland University Office of Alumni and Advancement.
2. Two officers and active members in attendance shall constitute a quorum for the transaction of business at any annual meeting.

Article VI Electronic Meetings

1. If Executive Board is unable to meet in person, the meeting may be held virtually or electronically to conduct business. Five voting members will constitute a quorum.
2. If annual social gathering is not held or held virtually, no annual meeting will be conducted, but members will be informed of the business actions transacted by the Executive Board the past year on the Midland University web site, nursing alumni area.
3. If annual meeting is unable to be held, the Executive Board will continue to conduct business and elections in order to continue to govern and remain vibrant.

Article VII Amendments

1. Amendments or revisions to the bylaws shall be submitted in writing to the Executive Board thirty days prior to annual meeting for presentation to the Alumni Association membership at the annual meeting.
2. Any proposed amendments or revisions submitted shall be available in writing for the active membership at the annual meeting.
3. These bylaws may be revised or amended at the annual meeting by a two-thirds majority vote of the active members physically present.
4. The Executive Board is authorized to change Midland University office and position titles in the bylaws if changed by Midland University with a majority vote at a regular or called meeting of the Executive Board and without a vote of the membership.

Article VIII

Parliamentary Authority

The rules of parliamentary procedure comprised in “Robert’s Rules of Order” shall be the authority of all meetings of the Alumni Association and of the Executive Board, subject to special rules which may be adopted at any time.

Revised: 1962, 1965, 1978, 1980, 1982, 1985, 1987, 2016, 2018, 2022, 2023, 2026